

**GUYSBOROUGH COUNTY WASTE MANAGEMENT FACILITY
POLICIES AND PROCEDURES
Section G**

SUBJECT: Establishment of Municipal Green Fund for environmental related activities/projects
within the Municipality

APPROVAL DATE:

PREAMBLE : From time to time Council or Committees of Council receive a request from groups, organizations to provide funding to assist with activities or projects which are intended to improve the environment or enhance the nature of an area. In order to allow the Municipality to consider requests of an environmental nature it shall be the policy of Council to establish a Municipal Green Fund which could be based on specific Terms and Conditions.

TERMS AND CONDITIONS:

1. The amount of funds allocated for this Green Fund shall be established annually by Council as part of the operating budget and shall be based on the tonnes of solid waste received at the 2nd Generation landfill in the previous year.
2. All applications for funding from the Municipal Green Fund must be submitted to the Waste Management Liaison Committee for a recommendation to Committee of the Whole prior to final approval.
3. Only applications considered by the Waste Management Liaison Committee to be environmental related in nature will be recommended for approval.
4. All applications for funding activities or projects under the Municipal Green Fund shall be submitted on the Form attached as Schedule "A".
5. Each Municipal Green Fund application received by the Municipality will be evaluated by the Waste Management Liaison Committee and forwarded to the Committee of the Whole with a written report and a recommendation from the Liaison Committee. Factors to be considered by the Waste Management Liaison Committee in evaluating proposals will include, but are not limited to the following matters:

1) Impact on environment	25 points
2) Community benefits	25 points
3) Educational benefits	25 points
4) Other benefits	<u>25 points</u>
Total	100 points

Each member of the Waste Management Liaison Committee will be asked to evaluate each application on the Evaluation Form (Schedule B).

6. The amount of funding provided for each specific project and/or program shall be subject to the following:
 - a) The maximum funding available for any project or program within one fiscal year shall be 25% of the annual amount approved by Council for the Municipal Green Fund (excluding amounts carried over from prior year). (Example: $\$14,000 \times 25\% = \$3,500.00$).
 - b) Members of the Waste Management Liaison Committee must complete an evaluation form (attached as Schedule B) for each application received and identify the percentage funding recommended for the project or program as one of the following: 100%, 50% or 0%. Recommendation on funding from the Waste Management Liaison Committee will be based on the motion by the Committee.

7. All applications under the Municipal Green Fund must be submitted by April 30th of the fiscal year with review and/or approval of applications to be completed no later than May 31st.